

**HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3**  
**REGULAR BOARD MEETING MINUTES**  
**April 25, 2016**  
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1. **Call to Order:** Meeting held at 3528 Hunter Road, San Marcos TX, called to order at 5:05 p.m. by Leighton Stallones.

**Board Members Present.** Present were Leighton Stallones, Sharon O'Brien, Bob Wilson, and Doyle Krumrey.

2. **Pledge to the American and Texas Flags**
3. **Acknowledge April Birthdays**

CONSENT ITEMS

4. **Board Meeting Minutes:** Regular Meeting March 28, 2016. Doyle moved to accept the consent agenda items. Bob seconded; all present in favor; motion passed.

OPEN SESSION

5. **Construction Report and Discussion:** Discussion on remaining open items with the contractor.
6. **Employee Manual:** Doyle moved to approve the new Member Handbook. Bob seconded; all present in favor; motion passed.
7. **Purchase Order Policy:** Chief requested a change in the PO policy regarding vehicle maintenance. Sharon moved to authorize repairs up to \$1500 for a single vehicle incident on the signature of the Chief or Assistant Chief. The supporting documentation will be provided to board officers. Any repairs over \$1500 will require the normal purchase order procedure. Doyle seconded; all present in favor; motion passed.
8. **New logo for caps and apparel:** Tabled.
9. **Legal Issues:** Leighton requested the board go into closed session.

CLOSED SESSION

10. **Convene In Closed Session:** The Board entered closed session at 5:23 p.m. pursuant to Texas Code Section 551.074 of the Texas Open Meetings Act.

OPEN SESSION

**Return to Open Session:** The Board returned to open session at 5:50 p.m.

11. **Chief's Report:** Chief Simonson and Chief Humphrey presented the Chief's Report.
12. **Texas Fire Academy Report:** Chris presented the TFA Report.

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13. **Treasurer's Report:** Sharon presented the March financial report and proposed budget amendments. Bob moved to accept the report. Leighton seconded; Doyle, Leighton, Bob in favor; Sharon abstained; motion passed. Doyle moved to approve the proposed budget amendments. Bob seconded; Doyle, Leighton, Bob in favor; Sharon abstained; motion passed.
14. **Citizen Communications:** Tabled, none to consider.
15. **Schedule Next Regular Meeting:** Meeting to be held at 3528 Hunter Rd., San Marcos TX. The next Regular Meeting was scheduled for 5:00 p.m. Monday, May 23, 2016
16. **Adjourn:** At 6:45 p.m. Sharon moved to adjourn the meeting. Bob seconded; all present in favor; meeting adjourned.

Prepared by:  
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