

HAYS COUNTY EMERGENCY SERVICES DISTRICT No. 3
REGULAR BOARD MEETING MINUTES
December 18, 2017
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1. **Call to Order:** Meeting held at 3528 Hunter Road, San Marcos TX, called to order at 5:03 p.m. by Leighton Stallones.

Board Members Present. Present were Leighton Stallones, Sharon O'Brien, Lea Ann Kenworthy, Bob Wilson and Tom Richey.

2. **Pledge to the American and Texas Flags**
3. **Acknowledge December Birthdays**

CONSENT ITEMS

4. **Board Meeting Minutes:** Regular Meeting November 27, 2017. Lea Ann moved to accept the consent agenda items. Bob seconded; all in favor; motion passed.

OPEN SESSION

5. **Facility Maintenance:** Mark reported issues with facility maintenance, including the ongoing water leak issues and repairs.
6. **Nomination for CECEB:** Leighton moved to nominate Sharon O'Brien for the ESD representative on the Combined Emergency Communications Executive Board. Tome seconded; all in favor; motion passed.
7. **Treasurer's Report:** Sharon presented the revised October 31 financials, the November 30 financials, proposed budget changes, and proposed additional payment on the building loan. Tom moved to pay an additional \$200,000.00 from the reserve accounts on the building loan. Bob seconded; Bob, Lea Ann, Leighton and Tom in favor; Sharon abstained; motion passed. Tom also moved to accept the revised October 31 financials. Lea Ann seconded; Bob, Lea Ann, Leighton and Tom in favor; Sharon abstained; motion passed. Lea Ann also moved to accept the revised November 31 financials. Leighton seconded; Bob, Lea Ann, Leighton and Tom in favor; Sharon abstained; motion passed. Bob moved to accept the proposed budget changes. Lea Ann seconded; Bob, Lea Ann, Leighton and Tom in favor; Sharon abstained; motion passed.
8. **Chief's Report:** Chief Taylor presented the Chief's Report.
9. **Texas Fire Academy Report:** Captain Kean presented the TFA Report.
10. **Employee Evaluations:** Sharon asked to go into closed session.

CLOSED SESSION

11. The Board entered closed session at 6:05 p.m. pursuant to Texas Code Section 551.074 of the Texas Open Meetings Act.

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OPEN SESSION

12. The board returned to open session at 6:50 p.m. Tom moved to accept the proposed salary changes. Lea Ann seconded; all in favor; motion passed.
13. **401K Year End Payment:** Tom moved to make a 6% year end payment to current participants in the 401K plan. Leighton seconded; all in favor; motion passed.
14. **Citizen Communications:** Tabled, none to consider.
15. **Schedule Next Regular Meeting:** Meeting to be held at 3528 Hunter Rd., San Marcos TX. The next Regular Meeting was scheduled for 5:00 p.m. Monday, January 22, 2018.
16. **Adjourn:** At 6:55 p.m. Lea Ann moved to adjourn the meeting. Tom seconded; all in favor; meeting adjourned.

Prepared by:
Mark Thornton
Office Manager